

ASHWELLTHORPE AND FUNDENHALL PARISH COUNCIL

Draft Minutes of Meeting held on Tuesday 17th May 2022 at 7pm
Meeting held at St Nicholas Church, Fundenhall

Present: J Ives (Chair)
N de Spon
S Allen

J King (Locum Clerk)

Two members of the public including District Councillor I Spratt, County Councillor Barry Duffin

1) Election of Chairman and Vice-Chairman

It was agreed to appoint Cllr Ives as Chairman, Cllr Ives signed the Declaration of Acceptance of Office. It was agreed to appoint Cllr de Spon as Vice-Chairman

2) Apologies for Absence

Apologies were noted from Cllr Burrridge and Cllr Williams.

3) Declarations of Interest

None.

4) Minutes of the Meetings on 22nd March 2022

An amendment was made to item 3 inserting that agreement was by all except Cllr Peake. The minutes were then agreed and signed by the Chairman as an accurate record of the meeting.

5) Appointment of Clerk and Responsible Finance Officer

It was agreed to appoint Alan Arber on a permanent contract. The salary and terms would be agreed at the next meeting.

6) Public Open Forum

A member of the public raised concerns regarding the proposed electricity pylons that, if built as proposed, would go through Fundenhall. They objected strongly raising concerns including damage to amenity space, countryside and biodiversity and asked that the Parish Council support their concerns.

Discussions took place regarding an alternative route for the cables offshore. It was unclear what the additional cost would be, and it was thought that it would be useful to find out.

The item would be added to the agenda for the next meeting to allow the Parish Council to make a response to the consultation.

Chair.....

7) Planning

2022/0792 Location: Gillgate, Traice Road, Fundenhall.

Proposal: Construction of dwelling not in accordance with planning permission 1989/1104.

The Parish Council reviewed the application and decided to make no comment.
Proposed by Cllr Allen, seconded by Cllr de Spon, all in favour.

8) Matters Arising from previous Minutes,

a) Noticeboard

A response regarding the posts was awaited from Highways, the Clerk would once again chase with the local Highway Engineer.

b) Speed Awareness Machines and Faults

A response had not been received from the manufacture; the Clerk would continue to pursue.

9) Finance

a) Payments Since Last Meeting

None.

b) Payments for Agreement

The following payments were agreed:

T Higlett	Back pay from April 2021	£71.40
T Higlett	Backdated salary increase	£306.25
A Arber	March/April salary	£400.00
Autela	Payroll	£14.11
TT Jones	Streetlight maintenance	£435.17
S Blythe	Internal Audit	£50.00
Norfolk ALC	Training	£54.00
Pearson Print	Printing of the Mardle	£384.00

c) Receipts since the Last Meeting:

South Norfolk Council	CIL payment	£2,773.42
South Norfolk Council	Precept payment	£5,102.50
South Norfolk Council	Queen's Platinum Jubilee Grant	£200.00

d) Financial Position as of 1st May 2022

Community Account:	£12,501.94
Business Account:	£3,447.58
Total	£15,949.61

The Chair signed the bank statements as a true record of this minute.

Chair.....

e) Internal Audit Report
This had been received from S Blythe, it was noted that there were no issues raised.

f) AGAR – Certificate of Exemption

g) AGAR – Annual Governance Statement

h) AGAR – Accounting Statements

These items were deferred until the next meeting.

10) Update on Thorpe Hall.

It was understood that the legal team were exchanging final documents and that the transfer may take place within the next couple of weeks.

11) Other Items

a) Footpaths

Cllr Williams to report at the next meeting.

b) Village maintenance

Nothing to report

c) Community Speedwatch.

Cllr Williams to report at the next meeting.

12) Queen's Platinum Jubilee Celebrations

Plans were underway for a celebration event on 4th June at Thorpe Hall, including fete stalls, bouncy castle, Zumba, afternoon tea, cakes, bar, BBQ and historic displays.

13) TENS Licence

This had been received.

14) Correspondence

None.

15) Items for the Next Meeting:

- Consideration of a response to National Grid's East Anglia Green Energy Enablement (GREEN) consultation
- Agreement and signing of the AGAR – items 9f-h
- Concerns regarding the lack of burial space in Ashwellthorpe churchyard

16) Date and Place of the Next Meeting:

14th June 2022 at Thorpe Hall.

Chair.....