

Ashwellthorpe & Fundenhall Parish Council

Parish Council Meeting

I give notice of a meeting and summon members to attend.

The meeting will be held at Thorp Hall

on **Tuesday 24th September 2024 7.00 pm**

Members of the public are welcome to attend.

SIGNED: T Higlett
Clerk to Parish Council
pc.gov.uk

DATE: 11th September 2024
Email: clerk@ashwellthorpeandfundenhall-

AGENDA

1. To consider apologies for absence
2. To consider Co-Option onto parish council
3. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
4. Public open forum
 - a) Input from Public.
 - b) Reports from County and District Councillors.
5. To approve the minutes of the meeting held on the 23rd July 2024
6. Matters arising from the Minutes.
7. Planning.
 - a) To receive a report on plans accepted/refused by South Norfolk Council.
2024/0971 Location: Ashwellthorpe Hall The Street Ashwellthorpe. Proposal: Erection of cart lodge and new water feature.
Decision: Approval with Conditions. (Delegated). Date of decision: 29 August 2024
8. Administrative Issues
 - a) To discuss use of Parish council office in Thorpe Hall
 - b) To discuss issues with parish councils lap top
 - c) To discuss future format of 'matters arising' in councils minutes.
 - d) Statutory Policy review
 - I. NPTS Standing Orders
 - II. NPTS Financial Regs
 - e) Update on transfer to .gov.uk email for councillors
 - f) Archive of legal documents including Parish Council Minutes.
 - g) Document sharing.
 - h) Role of Clerk
 - i) To appoint a Payroll Provider
9. Finance
 - a) To note councils current financial standing
 - b) To approve payments
 - I. Omache Gardens Grounds maintenance - £357.50
 - II. T T Jones Electrical Street Lighting - £52.48
 - III. South Norfolk Dog Waste Emptying - £1,134.00
 - IV. EE Mobile Internet - £44.44
 - V. N Power Street Lights - £51.43
 - VI. Thorpe Hall hire of venue and office - £422.95
 - c) To note payments raised between meetings
 - d) To update on bank signatories
 - e) To discuss renewing street lighting maintenance contract.
10. Village – Maintenance and Highways
 - a) To discuss issues with speed awareness machines and battery faults

- b) Speed awareness machine - Parish Partnership Scheme for Highways Improvements
- c) To review the data from the Speed awareness machine
- d) Village maintenance
 - I. Footpaths
- e) Thorpe Hall
 - I. Grass cutting contract
 - II. Memorial Plaques event date.
 - III. Memory Tree Date and Time to be agreed.
 - IV. Playground equipment risk assessment.
 - V. Proposed planning application for erection of playground signage.
- 11. Consultation:
 - a) South Norfolk VCHAP Parish Council briefing – Reg. 19 Pre submission addendum consultation
- 12. Correspondence
- 13. General Parish Issues (for information only)
- 14. Date of next meeting – 15th October 2024