

ASHWELLTHORPE AND FUNDENHALL PARISH COUNCIL

Draft Minutes of Meeting held on Tuesday 19th September
2023 at 7pm Meeting held at Thorpe Hall Ashwellthorpe

Present: J Ives (Chair)
S Allen
M Williams

Alan Arber (Clerk)

No members of the public

1) Apologies for Absence

Apologies were noted from Councillor Chris Leggett and District Councillor Ian Spratt

2) Declarations of Interest None.

Gus Williams for a payment.

3) Minutes of the Meetings on 18th July 2023

The minutes were then agreed and signed by the Chairman as an accurate record of the meeting.

Proposed: Cllr Williams Seconded: Cllr Allen

4) Public Open Forum

The clerk read out District Councillor Ian Spratt's report as detailed below

● **Grants**

I attended the Town & Parish forum. Andy Sexton gave a presentation on Pride in Place grants. Grant applications from round one and two are underway and round three will open in November. There is a total of £379,386.00 available. Further details can be found on the South Norfolk website. Also, a reminder that Members Ward Grants are available. District Councillors should be contacted for grants advice.

● **Sale of Long Stratton Building.**

A decision has been made regarding the application by Long Stratton Town Council to secure 'Assets of Community Value' status on the building. This status has not been granted and will be discussed at the forthcoming full council meeting.

Chair.....

- **Nutrient Neutrality**

The plans to relax these rules have been turned down by the House of Lords. House building will therefore once again be put on hold, but as discussed previously a joint venture with Anglian Water has been launched where housebuilders will be able to 'offset' the impact of developments by buying 'credits' to fund mitigation measures.

- **East Anglia Green, now 'Norwich to Tilbury' update:**

Last week, Norfolk, Suffolk and Essex's county councils jointly wrote to National Grid expressing concerns about the scheme. The council leaders said the scheme would have a significant impact on landscapes and local communities, as well as claiming an offshore solution "has not been sufficiently investigated".

Charles Banner KC continues to advise the campaign group and has issued a six-page document examining the 'legal adequacy' of the latest non-statutory public consultation exercise. Advising on the first non-statutory consultation in June 22, he concluded it was 'deficient'. In his latest report Charles Banner concludes,

'Further, there is a real risk that the legal deficiencies in the current consultation will, if still left uncorrected, infect the later statutory consultation (which would in turn mean that the intended DCO application cannot lawfully be accepted by the Planning Inspectorate).'

Check out www.pylonseastanglia.co.uk

5) Planning

No Planning this month

6) Matters Arising from previous Minutes,

a) Speed Awareness Machines and Faults

The clerk reported that the new SAM 2 machine is now in place and working well the information from the machine is being sent to the police and they still show that we have issues with speeding at certain times in the village.

The information is also being shared on the website for parishioners to see and digest.

The clerk took the meeting through the 2 reports so far downloaded from the machine.

The machine has been moved to the other end of Ashwellthorpe next Tuesday to allow us to get 2 months data from that end of the village

7) Finance

a) Payments Since Last Meeting

None.

Chair.....

b) Payments for Agreement

The following payments were agreed:

I.	A Arber	July Salary	£371.02
II.	A Arber	August salary	£367.97
III.	EE	Mobile Internet for Clerk's office July	£41.18
IV.	EE	Mobile Internet for Clerks Office Aug	£41.18
V.	Npower	Street Lights July	£34.25
VI.	Npower	Street Lights August	£35.03
VII.	HMRC	Tax and NI July	£179.12
VIII.	Mardens	Maintenance	£22.50
IX.	TT Jones	Street Light maintenance	£52.48
X.	Westcotec	New SAM 2 Machine	£3982.80
XI.	SLCC	Clerks National Conference	£141.70
XII.	SNDC	New Dog bin Emptying charge	£56.16
XIII.	M Williams	New SAM 2 Padlocks	£11.00
XIV.	Thorpe Hall	Land Transfer Payment	£203.50
XV.	Viking for Stationery		£79.44
XVI.	NPTS	Annual Seminar Training	£108.00
XVII.	W Hodgson	Grass Cutting at pond area	£345.00
XVIII.	Npower	Street Lighting September	£34.64
XIX.	SNDC	Annual dog Bin Charge	£1040.51
XX.	Pearson prints	Mardle Printing	£422.40
XXI.	PKF Littlejohn	External Audit Fee	£252.00

Proposed: Cllr Ives

Seconded: Cllr Allen

c) Receipts since the Last Meeting:

Grants

£300 from South Norfolk District Council for the Signs for the play area

£5000 from parishioners towards the Adult Play Equipment

£1007.05 HMRC Vat Refund

d) Financial Position as of 18th July 2023

Community Account:	£10940.42
Business Account:	£3462.39
Total	£14402.81

The Chair signed the bank statements as a true record of this minute.

e) To receive the External Auditors report and note any actions

The Clerk reported that the report is back and no issues were found meaning a clean bill of health which is great to hear. The clerk was thanked for his work on this.

Chair.....

8) Update on Thorpe Hall and other issues.

The extension to the play area has been sent to the solicitors and is registered as being owned by the Parish Council.

9) To receive a report on ongoing issues and consider any necessary action

a) Footpaths

The clerk needs to contact Mr Bunn as the footpaths have not been cut and would contact Mr Bunn to get these done asap.

b) Village maintenance and moving a bench to the pond area

Moving one of the benches to the pond area was agreed and would be done asap

The noticeboard at New Road Fundenhall needs work as it is hard to get into and the glass is broken and a question was asked, we purchase a new one. It was noted that we would approach the district councillor to use his members ward grant to do this.

Proposed: Cllr Williams Seconded: Cllr Allen

c) To review the data from the SAM 2 machine

This had been reported earlier and the SAM 2 will be moved next week to the other end of the village as per Highways instructions.

d) To discuss the need for a tree survey in the village asap

No information on this yet and it was agreed to revisit in the October meeting.

e) To agree the contractor for the adult play equipment

Despite the clerk trying to get 3 quotes we were only able to get 2 in by the time required and these are as follows.

Fresh air fitness £9331.20 for 4 items of equipment

Sunshine Gym £7487.40 for 4 items of equipment

Sunshine Gym were the proposed Contractors and the clerk will inform them asap

Proposed: Cllr Williams Seconded: Cllr Allen

f) To agree the contractor for the play area signs and agree costs

The clerk commented that we had received 4 Quotes for this and they are as follows.

Monarch Signs £324.00

Pearson signs £456.29

Imprint Signs £405.00

C-signs and Graphics £400.00

The clerk also commented that he had obtained a grant of £300 from the go for it grant pot from SNDC

The contractor chosen was Monarch signs. The clerk was tasked with contacting the parishioners and the wording would be worked out asap

Chair.....

Proposed Cllr Williams

Seconded Cllr Ives

- g) To instruct the clerk to update all policies and put them on the website
The clerk commented that he had updated all the parish policies and they are ready to go on the website asap
- h) To agree the purchase of a new SAM 2 machine via the Parish Partnership
The clerk commented that he had got the application ready including costings and asked that our county and district councillors approve our application and he will submit asap.
It was suggested that we speak to highways to paint a 30-mph sign on the road if possible.

Proposed Cllr Ives

Seconded Cllr Allen

- i) To agree how the Mardle moves forward
It was commented that the Mardle is taking ages to get done and his time is becoming limited and he asked if there was a person to come forward to take this on. The clerk commented that we could look at getting a new wix website which could help us and he will ask questions on this.
- j) To discuss the issue with the Wood farm development
Councillor Gus Williams brought up the differences on the maps held by the trustees and the parish council and the problems that have been brought up that do not fall into the parish council or the trustee’s area.
It was agreed that the parish council give permission to allow Councillor William to take to Peter Muskett to agree to take over the little bits that he still owns. The management company are quite happy to take these bits over but there are worries that Peter Muskett will not give this authority.

Proposed: Cllr Ives

Seconded: Cllr Allen

10) Correspondence.

SAM 2 machine downloaded and reports sent to councillors
 Paperwork received on the transfer of the play area sent to the solicitors and added to the website
 Emails to NALC due to issue with adding new pages to the website but no answer yet which is disappointing
 External audit received back
 Complaint on the road surface at Knyvett Green noted and email sent to Highways
 Donation for Adult Play equipment received
 Go for it grant received
 Email regarding changing the Defibs over to Parish council but need parishioner’s email and password to do this asap

Chair.....

Parish Partnership bid completed
Adult Play Equipment quotes received
Mardle received and thanks to Chris Legget for arranging delivery
Lots of training emails received from NALC
Lots of training emails received from NPTS
Clerk, Chair. Gus booked on autumn NPTS seminar
Clerk booked on NALC annual conference
Email sent to Norfolk Football association on the playing field as requested
Clerk working on the new year budget

11) Items for the Next Meeting:

Pylons Debate
Tree survey
Bin for Play area
Wood farm development
Parish Budget
Memorial event.

12) To agree meeting date for dec meeting due to clerks leave

It was agreed we would meet in December to agree the budget and hold an evening for parishioners to join us for drinks and nibbles after the meeting on 12th December 2023 from 7pm

13) Date and Place of the Next Meeting:

24th October 2022 at Thorpe Hall at 7pm

Meeting closed 7.51pm

Chair.....